



TIPS FOR WRITING A GREAT AWARD NOMINATION

1. Make it a joint effort;

- Ask other members of your club/ organisation to contribute to the application; this could include parents, participants, coaches, board members, tutors and staff.
- You may also find it useful to write the application with the person you are nominating so you can gather more accurate information

2. Gather the facts before you start;

- You will need to enter contact details for the person filling in the form and the person being nominated. Depending on the category you may also require their date of birth.
- Clubs are asked to provide number of junior/senior members, volunteers and coaches.
- Our applications also ask for the details of any previous awards, key achievements and background on the individual and clubs.

3. Demonstrate their impact;

- All applications are presented to a panel, they can only evaluate on the information provided. Your application will be considered against a wide range of individuals and organisations.
- Tell us what makes your nomination different from the rest. Describe the impact that the nominee's has had on others.

4. Getting further support;

- Please contact your Glasgow Sport Development Officer directly or contact Clubandvolunteer@glasgowlife.org.uk or call 0141 2874681 for help to write your nomination.

Thank you for taking time to nominate and best of luck with your nomination.