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	ibrar card	/

Glasgow Libraries application form

my name		
my addr <i>ess</i>		
postcode		
date of birth male female		
parents/carers name		
phoneemail		
signed (Parent or Guardian) Tick if you (the parent or carer registered at the above address) require a library membership card. Please indicate which library you would like to collect your card from To enable us to send you your online welcome pack and keep you up to date with free activities, news and offers please let us know you consent to receiving marketing form Glasgow Libraries by; E-MAIL POST You can unsubscribe at any time but please keep in mind, regardless of your contact preferences we may still need to contact		
you in certain circumstances about the use of our services.		
I.D. shown date / /		



libraries

Glasgow Life is the operating name of Culture and Sport Glasgow. Culture and Sport Glasgow is a limited company which is registered in Scotland with registration number SC313851 and has its Registered Office at 38 Albion Street, Glasgow G1 1LH. Culture and Sport Glasgow is a company limited by guarantee and is registered as a charity (No SC037644) with the Office of the Scotlish Charity Regulator. For more information on how we will use and store all information please refer to our privacy policy on our website. A hard copy can be provided on request by calling 0141 287 2999. Glasgow Life delivers cultural and leisure services on behalf of Glasgow City Council. Contact information may be used for the purpose of administering the card.

HOW WE USE YOUR DATA

Please ensure you have been provided our General Privacy Notice for a form collecting personal information. You can also see our Privacy Statement on our website for further details on how we collect, use, share and store personal information.

Specific processing purposes and legal basis, etc: Library Membership

(controller) who we are:

Glasgow Life, the operating name of Culture and Sport Glasgow, is the controller of personal information collected by us that is necessary for our processing purposes. See contact us for details of our data protection officer. (www.glasgowlife.org.uk/privacy)

(purposes) why do we need your personal information and what do we do with it?

You are giving us your personal information to allow you access to: (1) access, reserve and use library materials and services, including online resources and verify you, or contact you whenever necessary

(2) receive personalised marketing communications from Glasgow Life.

(sharing) who do we share your information with?

In order to provide the library services to you, we need to appoint other organisations as processors to provide the systems we use. We select these organisations carefully and put measures in place to make sure that they are not allowed to do anything with your personal information.

(legal basis) for using your information:

(1) Necessary for the performance of a task carried out in the public interest by Glasgow Life.

(2) With your consent (you can withdraw at any time). You can see a summary of how **your rights** are implemented for each **legal basis** used at: **www.glasgowlife.org.uk/privacy-rights**

(more information):

You can find more details about how we handle your personal information at: **www.glasgowlife.org.uk/privacy** If you need help in another format e.g. large print, braille or audio, please ask a member of staff, contact us or visit: **www.glasgowlife.org.uk/accessibility**

