

## People's Palace Museum Pre-visit Information for Schools

This sheet provides information groups who have booked a facilitated or self-led visit to the museum. Please note the Winter Gardens is currently closed.

### **Venue Facilities at a glance:**

Bus drop off point

There is a designated bookable lunch space on top floor, please notify the bookings if you require to use this space 0141 276 9505/6.

Café

Shop

Lift Access to all levels

Accessible toilet

Adjacent park – picnic and play areas.

### **Access**

All our workshops often take place on the gallery floor. This means moving between different areas and levels of the museum. If any of your pupils have specific access requirements please let us know.

### **Activities and resources**

Our sessions include a range of different learning activities. If you wish to find out more about the resources and equipment that will be used within a session, please contact the Bookings Hub who will pass on your enquiry to the Learning Assistants at the venue.

### **Timings**

If you have booked a workshop, the time stated on your bookings confirmation is the start time of the workshop. If you wish to have a snack before the session, or visit the shop afterwards, please factor this into your bus schedule. Please note our venues do not open until 10am (11am on a Friday).

### **Fire evacuation**

In the event of the fire alarm sounding, please follow the instructions from staff. Take your class register with you throughout your visit, especially if your class are split up in the galleries, so you can check off attendance at the designated muster point which is at the Doulton Fountain.

### **Supervision and Behaviour – our expectations**

Please remember that teachers are responsible for their pupils' behaviour at all times during a visit. It is important that they remain with pupils at all times (unless the pupils are specifically directed to work self-led).

Please ensure that pupils respect museum staff and visitors during their visit as well as the museum exhibits. It is helpful if you can discuss these expectations with your pupils as part of your visit preparations.

### **Getting the most from your visit**

Teachers and accompanying adults are expected to get involved during sessions. This not only supports group work, but allows teachers to connect between class and museum learning.

Why not bring a camera with you? Photographs are a great way of revisiting the learning back in class.



### **Back in class**

We are always pleased to hear from pupils following a visit. You can **tweet us** @Museum\_Learning or post in hand-written letters.

### **Self-led groups**

Classes should split into smaller groups with one adult assigned to each groups. Be mindful of other visitors, including groups who are participating in a guided tour or workshop.

Our Gallery Assistants can direct you to particular galleries or displays that are of interest.

We have the following self-led trails available:

**Palace Patter – Age 7-12 years**

**Bird that never flew- Age 7-12 years**